

Approved Minutes

Holland Area Community Swimming Pool Authority Meeting

Holland, Michigan, July 23, 2025

The Holland Area Community Swimming Pool Authority Board met on Wednesday, July 23, at 11:46 a.m. The meeting was held at 550 Maple Avenue in Holland.

Board Members Present: Bob Soeters, Ron Hemmeke, Eva Folkert, Nick Dekker

Board Members Absent: Steve Sisson, Colleen Hill, Ben Aguilera

Staff Present: Executive Director - Amanda Duimstra, Executive Assistant - Erin Mouw, Facilities Manager – Nick Karsten

1. Call to Order

Soeters called the meeting to order at 11:46 a.m.

2. Approval of Agenda

Motion to approve the agenda, as proposed.

Moved by: Hemmeke

Seconded by: Folkert

Vote: 4-0

3. Approval of Minutes of the 4/23/25 and 6/18/25 Board Meetings

Motion to approve the minutes of the 4/23/25 and 6/18/25 meetings, as written.

Moved by: Dekker

Seconded by: Folkert

Vote: 4-0

4. Recognition of Persons wishing to address the board.

Mary Louder, HAC Member, addressed the board to review observations regarding facility cleanliness and communications.

- Louder noted miscommunications in scheduling, and some lack of understanding by the staff about the schedule and activities offered.
- Louder noted the need for HAC staff to monitor unaccompanied children, enforce showering requirements, and ensure that street clothes are not allowed in pools.
- The Board thanked Louder for her comments.

5. Executive Director Update - Duimstra

- Facilities and custodial team members are working diligently to provide a safe and clean environment for approximately 430,000 facility guests each year.
- Annual governmental audit is scheduled for the week of August 11.
- Extended Fall Hours begin August 18 – additional staffing will be required.

- HAC will host 4 large, long-course meets throughout the summer including the Central Zones meet (700 athletes) in early August.
- Executive Director Annual Goals Updates:
 - **Culture** - Implementation of staff feedback system.
 - **Professional Development** - LNA Executive Director Learning Circle, networking opportunities, Michigan Chamber Athena group participation
 - **Revenue** – Focused on donations and Bryan's BIG Lake Swims campaign to raise funds for swimming lessons.
 - **Facility Planning** – Capital Projects document provided.

6. Facilities Manager Update- Karsten

- Karsten provided the Board with an update on the Facilities Team activities and project management initiatives.
- Last year's Projects: 50-Meter Natatorium Lighting project, Backwash Process, E3 Solutions for Energy Monitoring, Break Room Remodel, Banner Project for MLA, and Community Pool area closure/deep clean.
- Staffing- Facilities team is currently fully staffed Developing processes for custodians.
- BPW energy and cost savings handout was provided to the Board.

7. Capital Projects/Improvements Plan- Duimstra/Karsten

- Board members received a copy of the annual capital projects budget for 2025-2026.
- Therapy Pool renovations and wellness space additions were discussed.
- Future 50-meter locker room renovations may be supported through an HAC Foundation capital campaign.
- Duimstra will continue to review the Capital Projects plan with the Executive/Finance Committee at their monthly meeting.

8. Other Business

- Nick Dekker comments on lessons- If you offer swimming lessons there is more that can be done with growing membership.
- Nick Dekker suggests having a coffee shop, like what you see in a grocery store.
- **Next meeting date: Wednesday, October 22 at 11:45 a.m.**

9. Adjournment

Motion to adjourn the meeting at 1:07 p.m.

Moved by: Hemmeke

Seconded by: Dekker

Vote: 4-0

Respectively Submitted,

Colleen Hill
Secretary