

## **Approved Minutes**

### **Holland Area Community Swimming Pool Authority Meeting**

**Holland, Michigan, February 3, 2025**

The Holland Area Community Swimming Pool Authority Authority Board met on Wednesday, February 3, at 11:30 a.m. The meeting was held at 550 Maple Avenue in Holland.

Board Members Present: Darrin Duistermars (outgoing Holland Township), Bob Soeters, Ron Hemmeke, Ben Aguilera, Eva Folkert, Colleen Hill, Nick Dekker (incoming Holland Township)

Board Members Absent: Steve Sisson

Staff Present: Executive Director - Amanda Duimstra, Executive Assistant - Erin Mouw, Competitive and Instructional Operations Manager – Ian Townsend

#### **1. Call to Order**

Duistermars called the meeting to order at 11:30 a.m.

#### **2. Approval of Agenda**

Motion to approve the agenda, as proposed.

Moved by: Folkert  
Seconded by: Hill  
Vote: 6-0

#### **3. Approval of Minutes of the 12/4/24 Board Meeting**

Motion to approve the minutes of the 12/4/24 meeting, as written.

Moved by: Folkert  
Seconded by: Aguilera  
Vote: 6-0

#### **4. Recognition of Persons wishing to address the board.**

None

#### **5. 2025 Board Officer Elections**

##### **i. Chair**

- a. Motion to elect Bob Soeters as Board Chair.
- b. Moved by: Hemmeke, Seconded by: Hill
- c. Vote 6-0

##### **ii. Vice Chair/ Treasurer**

- a. Motion to elect Steve Sisson as Board Vice Chair and Treasurer.
- b. Moved by: Hill, Seconded by: Folkert
- c. Vote 6-0

iii. **Secretary**

- a. Motion to elect Colleen Hill as Secretary
- b. Moved by: Soeters, Seconded by: Aguilera
- c. Vote: 6-0

**6. Outgoing Chair Recognition**

The Board recognized and thanked Darrin Duistermars for 12 years of service on the HACSPA Board as the Holland Township representative, most recently serving as Board Chair. Nick Dekker will replace Duistermars for the remainder of the term.

**7. Executive Director Update - Duimstra**

- The organization is seeing growth in all areas of programming - instructional, community, and competitive.
- Membership totals are currently at approximately 7300 members.
- HAC is attracting many people to Holland for large meets and continues to be supported by the Holland Visitors Bureau.
- Labor, benefits, and insurance expenses are increasing, as expected.
- HAC is investing in staff training and development.
- The capital project to replace lighting and add fans to the 50-meter pool deck is in progress.
- Budget goals, visitor goals, EOS rocks, and pool availability to the community are all on track.
- Employee retention is improving.
- HAC welcomed a new Membership and Development Director, Cait McClelland, to the leadership team.
- Long term partnerships are being pursued in each area.
- An indoor community triathlon is scheduled for March 2.

**8. Operations Manager Update - Townsend: Competitive and Instructional Manager**

- HAC supported positive fall seasons for Holland, Holland Christian, and Michigan Lakeshore (MLA) swim teams.
- The Be Better Meet in October was successful and drew in big ten teams.
- MLA finished 11<sup>th</sup> at the Winter Junior Nationals meet in December.
- MLA has received the Bronze Medal from Club Excellence.
- Winter Season:
  - MLA Big Lake Invite, doubled from last year
  - MISCA, new meet to HAC in January
  - GLIAC Championships coming up
  - OK Lakeshore Conference Meet first time hosting
- HAC continues to partner with Speedo to support equipment and apparel needs for the teams.
- The Instructional Program is being successfully managed by the new program manager, Corrin Buck.
- The team is working to build up the Macatawa Swimmers – progression program from swimming lessons to MLA opportunities.
- The USA Central Zones Meet in August of 2025 will be a great opportunity to showcase the competitive facilities and HAC team capabilities.

#### **9. HAC Foundation Update - Duimstra**

- HAC Foundation has agreed to support staff development and provided \$10,000 to be used toward staff training in 2025.
- HACF end of year (2024) appeal letter campaign was successful with the support of HAC staff, Erin Mouw.
- Colleen will attend the next two meetings to provide some support and guidance.
- Bryan Huffman will continue his swim challenges in support of swimming lessons scholarships for summer 2025.

#### **10. Other Business**

- Next meeting date: Wednesday, April 23 at 11:30 a.m.

#### **11. Adjournment**

Motion to adjourn the meeting at 1:41 p.m.

Moved by: Folkert

Seconded by: Hill

Vote: 6-0

Respectively Submitted,

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Colleen Hill  
Secretary