



## Minutes

### Holland Area Community Swimming Pool Authority Meeting

Holland, Michigan, June 23, 2023

The Authority Board met on Friday, June 23, 2023, at 12:00 pm. The meeting was held at 550 Maple Avenue in Holland.

Board Members Present: Sara Giesler, Darrin Duistermars, Ron Hemmeke, Tim Hemingway, Bob Soeters, and Steve Sisson

Board Members Absent: Ben Aguilera

Staff Present: Jack Huisingh, Amanda Duimstra, and Jaunine Hackmon

Others Present: Greg Maybury

**1. Call to Order**

Giesler called the meeting to order 12:08 pm.

**2. Approval of Agenda**

Motion to approve the agenda, as proposed.

Moved by: Hemingway

Seconded by: Soeters

Vote: 6-0

**3. Public Comments**

There were no public comments.

**4. Approval of Minutes of the May 25, 2023, Board Meeting**

Motion to approve the minutes of the May 25, 2023 Board Meeting, as written.

Moved by: Sisson

Seconded by: Hemingway

Vote: 6-0

**5. Next Gen Project Status Update**

**G. Maybury**

- a. Project has been completed with final HAC payments in next 2 months.
- b. Final revisions to installations underway
- c. Warranty items are being addressed.

**6. HAC Foundation Report**

**J. Huisingh**

- a. Monday, June 26, 2023 - Final Meeting for FY2022-23
- b. Election of new officers & appointments for committees
- c. People & Programs funding requests issued to HAC F by HAC
- d. HAC F to assign committees to achieve HAC F objectives.

Motion for all available funding received from donors of the Happy Families, Healthy Communities by June 30, 2023, be transferred to HAC Construction for payment of remaining construction invoices.

Moved by: Hemingway

Seconded by: Soeters  
Vote: 6-0

Motion to accept HAC F request to assign the following Brick by Brick proceeds to HAC Operations.  
i. \$2,500 - Adaptive Needs Instructor Training  
ii. \$21,000 HAC F Administrative Support for FY2023-24

Moved by: Hemingway  
Seconded by: Sisson  
Vote: 6-0

**7. HACSPA Committee Reports**

- a. Executive Committee S. Giesler
  - i. HACSPA Board Meetings  
Discussion tabled for a later date.
  - ii. HACSPA Officer Election
  - iii. HACSPA Committee Appointments

Motion for HACSPA Executive Committee to be comprised of elected HACSPA Officers and for HACSPA Finance Committee members for FY 2022-23 to continue in FY 2023-24

Moved by: Hemingway  
Seconded by: Duistermars  
Vote: 6-0

Motion for HACSPA Communications & Safety Committee to be chaired by Darrin Duistermars and supported by Ben Aguilera and Foundation Ad Hoc Representatives to be Sara Giesler and Bob Soeters

Moved by: Giesler  
Seconded by: Hemingway  
Vote: 6-0

Motion for HACSPA Ad Hoc Construction Committee to be replaced by HACSPA Facilities Committee

Moved by: Hemmeke  
Seconded by: Hemingway  
Vote: 6-0

Motion for HACSPA Ad Hoc Construction Committee to be chaired by Ron Hemmeke and supported by Steve Sisson.

Moved by: Giesler  
Seconded by: Hemingway  
Vote: 6-0

- b. Finance Committee T. Hemingway
  - i. FY2023-24 Debt Budget proposal
    - 1. Motion; Adopt FY 2023-24 Debt Budget of:
      - a. Rev \$1,765,150
      - b. Exp \$1,765,150
      - c. Net \$0
  - ii. FY2023-24 Operations Budget proposal
    - 1. Motion; Adopt FY 2023-24 Operations Budget of:
      - a. Rev \$4,400,000
      - b. Exp \$4,300,000
      - c. Net \$100,000

Motion to approve FY2023-24 Operations Budget and FY2023-24 Debt Budget as presented.

Moved by: Hemingway  
Seconded by: Soeters

Vote: 6-0

- c. Safety & Communications D. Duistermars
  - i. HAC Comms/Social Media Update - Report from Eva Dean Folkert and Amanda Duimstra, HAC Communications Team

**8. Executive Director Update**

**J. Huisingh**

- a. HAC is completing its best year in its history for annual visits with an increase of 83%, exceeding 5-year plan objectives.
- b. HAC has completed construction and is resolving outstanding items and final payments.
- c. Each Core Competency Group is exceeding annual and 5-year plans with the exception of the Therapy & Rehabilitation Group.
- d. We expect to have a T&R Partner by the end of the summer.
- e. Our Instructional Team is concluding another successful school year with record attendance.
- f. Our Instructional Group just completed another annual World's Largest Swim Lesson with 99 participants.
- g. Huisingh reviewed HAC Usage Report details with the Board.
  - i. Increased usages in virtually every area
- h. Huisingh reviewed HAC Survey results with the Board.
  - i. 458 participants, 57% HPS Residents, 43% Non-residents, 35% Silver Sneakers
    - 1. Programs & Services; 91% stated Very or Somewhat Satisfied
    - 2. Facilities & Pools; 94% state Very or Somewhat Satisfied
    - 3. Staff Interactions; 93% stated Very or Somewhat Satisfied
    - 4. Huisingh achieving actions for improvement.
- i. Safety & Security – all locks within HAC are being rekeyed following construction.

**9. E.O.S. Update (Entrepreneurial Operating System)**

**A. Duimstra**

- a. VTO Review (Vision/Traction Organizer)
- b. Accountability Chart Review - RPRS (Right People, Right Seats)

**10. Adjournment**

**S. Giesler**

The meeting was adjourned the meeting at 1:40p.m.

Respectively Submitted,

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Darrin Duistermars  
Secretary