



Proposed Minutes

Holland Area Community Swimming Pool Authority Meeting

Holland, Michigan, May 25, 2023

The Authority Board met on Wednesday, May 25, 2023, at 8:00 a.m. The meeting was held at 550 Maple Avenue in Holland.

Board Members Present: Darrin Duistermars, Tim Hemingway, Bob Soeters, and Steve Sisson

Board Members Absent: Sara Giesler, Ben Aguilera, and Ron Hemmeke

Staff Present: Jack Huisingh, Amanda Duimstra, and Jaunine Hackmon

Others Present: Greg Maybury

1. Call to Order

Duistermars called the meeting to order at 8:02am

2. Approval of Agenda

Motion to approve the agenda, as proposed.

Moved by: Hemingway

Seconded by: Soeters

Vote: 4-0

3. Public Comments

4. Approval of Minutes of the April 19, 2023, Board Meeting

Motion to approve the minutes of the April 19, 2023, Board Meeting, as written.

Moved by: Soeters

Seconded by: Hemingway

Vote: 4-0

5. Next Gen Project; Status

G. Maybury

- a. The Front Entrance canopy has been successfully completed.
- b. Landscaping around the exterior is complete per the Site & Landscaping Plan approved by the City of Holland in 2019.
- c. Parking lot Islands have been revised to include rocks to avoid problems with patrons driving over islands.
- d. Construction signage will be removed in the coming weeks
- e. The Construction Project Team is transitioning from Project Item completion to warranty and owner-requested changes.
- f. The Lakewood Construction Group is helping HAC identify potential future renovation, improvement, and construction needs.

- g. HAC has provided Lakewood and its Construction Suppliers families with free family visit passes to HAC to say thank you and to celebrate a successful renovation and expansion project. HAC extends deep gratitude to Greg Maybury for his work as the Owner's Representative for this project.

6. HAC Foundation Report

J. Huisingh

- a. HAC's Foundation is collecting its final remaining Happy Families, Healthy Communities Renovation & Construction Campaign philanthropy pledges.
- b. The HF, HC Campaign has exceeded its goal of achieving pledges and donations of +\$3.0M to the \$26.3M Bond reno and expansion project. To date, the HF, HC Campaign has achieved 98% of its pledges with additional donations surpassing +\$3,200,000.
- c. The Foundation Board is changing from Capital to People & Program Support with alignment of goals between; HACSPA Board, HAC Foundation Board, and HAC Management.
- d. The Foundation Board is transitioning with new Foundation Board members who are dividing into development teams with leaders and have selected David Phillips as their Foundation Projects Manager.
- e. The Foundation will select new Executive Board Leadership, according to its By-laws, starting July 1, 2023 and coinciding with the HACSPA Fiscal Year.
- f. Development Goals for the following are being considered for actions;
 - i. HAC Community Fitness & Wellness Area;
 - 1. Memberships & Program subsidies for families/persons with needs
 - 2. Programs & Staffing for special projects ie Grants
 - ii. HAC Water Safety Area;
 - 1. Annual Corporate or Large Donor sponsorship for HAC Swim Safety School
 - 2. Subsidies for Swimming Safety lessons & programs
 - 3. Programs & Staffing for special projects ie Grants
 - iii. HAC Competitive & High Performance Area;
 - 1. Subsidies for team-based fun groups beyond HAC Swim Lesson Programs
 - 2. Subsidies for 1-5 student-athletes to our HAC/MLA Swim & Dive Club Teams
 - 3. HAC Natatorium and scoreboard video sponsorship opportunities for local business & corporations
 - iv. HAC Facilities & Maintenance;
 - 1. Business, Corporate, and Donor sponsorship opportunities
 - v. HAC Legacy Gift for annual staffing and operations

7. HACSPA Committee Reports

a. Executive Committee

D. Duistermars

- i. The Exec. Comm. heard Community comments regarding HAC's current \$2 admission fee for Caregivers for patrons with adaptive needs. Exec. Dir. Huisingh has achieved liability and insurance support for caregivers to adaptive needs patrons who achieve HAC's new Caregiver Policy.
- ii. June Meeting Proposal;
 - 1. Officer elections & Committee Membership
 - 2. HACSPA Board Meetings for FY2023-24 (4 Qrtly + Special; Day, Time)
 - 3. HAC Foundation Board support
- iii. Executive Director evaluation\

b. Finance Committee

T. Hemingway

i. FY2022-23 Oprs. & Debt Budget Revisions

- 1. Motion to approve FY2022-23 Annual Budget (Operations & Debt) as present by HACSPA Finance Committee

a. Revenue including Debt	\$5,725,832
b. Expenses including Debt	<u>\$5,794,264</u>
c. Net	<u>(\$ 68,432)</u>
d. Donation Transfer	\$ 20,000
e. Special Equipment Purchase	(\$ 115,000)
f. Construction Purchase	(\$ 482,000)
g. Net	<u>(\$ 645,432)</u>

Motion: Hemingway

Second: Soeters

Vote: 4-0

2. Motion to approve FY2022-23 Annual Budget (Operations) as present by HACSPA Finance Committee
 - a. Revenue including Debt \$4,007,920
 - b. Expenses including Debt \$4,021,749
 - c. Net (\$ 13,829)
 - d. Donation Transfer \$ 20,000
 - e. Special Equipment Purchase (\$ 115,000)
 - f. Construction Purchase (\$ 482,000)
 - g. Net (\$ 590,829)

Motion: Hemingway
 Second: Soeters
 Vote: 4-0

3. Motion to approve FY2022-23 Annual Budget (Debt - DRAFT) as present by HACSPA Finance Committee
 - a. Revenue including Debt \$1,717,911
 - b. Expenses including Debt \$1,772,515
 - c. Net (\$ 54,604)

Motion: Hemingway
 Second: Sisson
 Vote: 4-0

ii. 2023 Annual Oprs. & Debt Millage Proposal

1. Motion to approve Oprs. Millage as present by HACSPA Finance Committee
 - a. Voted 5/8/2018 – 2023 = 1.0mill

Motion: Hemingway
 Second: Sisson
 Vote: 4-0

2. Motion to approve Oprs. Millage proposed for 2023 with Headlee Rollbacks = 0.9505 as present by HACSPA Finance Committee

- a. Voted 2023 2022 2021 2020 2019
- b. 1.0000 0.9505* 0.9505* 0.9658* 0.9788* 0.9915*

* Oprs Millage revised annually by Headlee Amendment

Motion: Hemingway
 Second: Soeters
 Vote: 4-0

c. Safety & Communications

D. Duistermars

8. Executive Director Update

J. Huisingh

a. May 2, 2023 Operations Millage Report

A. Duimstra

b. Holland Community Swimming Pool Millage Proposition – Renewal/Additional Authorization

(This millage would renew the previously authorized 1.0 mill levy, which expires in 2023, for the operation of the Holland Community Aquatic Center.)

Shall the expired previous voted increase in the tax limitations imposed under Article IX, Section 6 of the Michigan Constitution, on the amount of taxes which may be assessed against all property (both homestead and non-homestead) in the Holland Area Community Swimming Pool Authority (whose geographic boundaries are coterminous with those of the Holland School District) of 1 mill (\$1 per \$1,000 of taxable value), reduced to 0.9505 mills (\$.9505 per \$1,000 in taxable value) by the required millage rollbacks, be renewed and increased up to the original voted 1 mill (\$1.00 per \$1,000 of taxable value) and levied for (5) years, 2024 through 2028, inclusive, to provide funds to enable the Authority to own, operate, and maintain a community swimming pool, and authorize the Authority to levy said tax, raising and estimated \$1,666,960 in the first year the millage is levied?

- i. May 2, 2023 Operational Millage Results:
 - Voting Region; Holland Public School District
 - Time Period; 2024 through 2028 inclusive; 1.0 mill
 - 1. Allegan County Results;
 - Yes 1,179 74.8%

	No	<u>398</u>	<u>24.2%</u>
	Sub Total	1,577	100%
2.	Ottawa County Results;		
	Yes	4,593	76.3%
	No	<u>1,425</u>	<u>23.7%</u>
	Sub Total	6,018	100%
	Total	1577	100%
3.	Total Holland Public School District; (Allegan & Ottawa Counties)		
	Yes	5,772	76.0%
	No	<u>1,823</u>	<u>24.0%</u>
	Total	7,595	100%

c. EOS Update; HAC Vision Traction Organizer (VTO) HAC EOS Integrator Duimstra

- d. HAC Caregiver Policy – admission charge revision from \$2.00 to \$Free with achievement of HAC Caregiver Policy.
- e. HAC Special Needs & Handicapped Parking – see revised parking plan
 - i. Handicapped Spaces; shared with T&R Provider
 - ii. Temporary Handicapped Spaces – (movable) additional near entrance
 - iii. Temporary Parents with Infants Spaces (movable) – near front lobby
 - iv. Therapy & Rehabilitation only spaces (6)
- f. NCAA D2 (GLIAC) & NCAA D3 (MIAA) Conference Swimming & Diving Championship Agreements; women & men - 2023 - 2028
- g. USA Swimming Zone Championships; Swimming – 2025
- h. Therapy & Rehabilitation Partner development status
- i. Landscaping request – Native Plantings

9. Other Business and Issues

All

- a. Next HACSPA Board Meeting; June 22, 2023 at noon

10. Adjournment

The meeting was adjourned the meeting at 9:26 am.

Respectively Submitted,

Darrin Duistermars
Secretary