

Minutes

Holland Area Community Swimming Pool Authority Meeting

Holland, Michigan, January 19, 2023

The Authority Board met on Thursday, January 19, 2023, at 4:00 p.m. The meeting was held at 550 Maple Avenue in Holland.

Board Members Present: Darrin Duistermars, Tim Hemingway, Ron Hemmeke, Steve Sisson, and Bob Soeters

Board Members Absent: Sara Giesler

Staff Present: Executive Director, Jack Huisingh, General Manager, Amanda Duimstra, and

Others Present: Greg Maybury, HAC Owner's Representative

1. Call to Order

Duistermars called the meeting to order at 4:04 p.m.

2. Approval of Agenda

Motion to approve the agenda, as proposed.

Moved by: Hemingway

Seconded by: Sisson

Vote: 5-0

3. Public Comments

There were no public comments.

4. Approval of Minutes of the November 10, 2022, Board Meeting

Motion to approve the minutes of the November 10, 2022, Board Meeting, as written.

Moved by: Hemingway

Seconded by: Sisson

Vote: 5-0

5. HACSPA FY2021-2022 Audit Report

Matthew Sinnema of Kiekover, Scholma, Shumaker, PC, provided the HACSPA FY2021 Audit Report as follows:

- a) Unmodified Opinion (clean opinion)
 - a. *We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Holland Area Community Swimming Pool Authority (the Authority) as of the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.*

Financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Holland Area Community Swimming Pool Authority as of June 30, 2022, and the respective changes in financial position for the year ended in accordance with accounting principles generally accepted in the United States of America.
- b) Financial Highlights
 - a. *The Authority's total debt decreased by \$1,068,998 and Net Position was increased by \$2,609,957. Assets and deferred outflows of resources exceeded liabilities and deferred inflows by \$15,145,929 at the close of the most recent fiscal year. Property taxes, operating grants and contributions represent 50% of the Authority's revenues. Building and site expenditures, consisting primarily of capital outlay expenditures were \$10,235,895, compared to \$13,996,319 in the prior year. At the end of the current fiscal year, the Authority had total installment debt outstanding of \$20,845,000. (debt is secured by public bond and with insured assets valued over \$59,000,000.)*
- c) Net Pension Asset
 - a. The Authority supports a few original employees Defined Benefit Pension Plans. That Pension Plan is managed by MERs and was moved during the Fiscal Year from being a Net Pension Liability to a Net Pension asset. Current employees are hired with typical 401K and 457 savings plans.

6. Next Gen Project Status

Maybury provided the Board with a construction status update:

- a) Final construction project items continue including: new canopy entrance, new consolidated chemical room, renovated spectator area flooring, new parking lot and exterior site work (Spring 2023) and punch list item resolution.
- b) Project completion is planned for April 2023.
- c) North storage and north basement garage have recently been completed.

7. HCAC Foundation Report

Huisingsh provided the Board with an update of HACF activities:

- a) Happy Families, Healthy Communities Campaign: Donation goals have been achieved, with approximately \$75,000 remaining in outstanding pledges to be collected. Donors continue to be added to the recognition board in the lobby and will support the consolidated chemical storage area.
- b) Brick-by-brick Campaign: Phase #1 of 4 is nearing completion and will allow for the purchase of donor-named bricks to be placed as a new sitting area with (2) named benches adjacent to the front sidewalk. Installation is planned for the Spring of 2023. Phase #2, #3, and #4 are planned as named bricks and benches are achieved with Spring or Fall installations desired.
- c) HACF is transitioning from capital enhancement philanthropy to achieving philanthropy to support the Authority's people and programming; especially supporting water safety enhancement for persons with needs.
- d) HACF is adding several new Board members and will achieve a meeting with HACSPA Governance Board members to ensure alignment with fundraising efforts.

8. HACSPA Committee Reports

- a) **Executive Committee** – Duistermars reported for the Finance Committee.
 - i) The Committee continues to meet on a monthly basis with the Executive Director.
 - ii) Giesler is working to determine HACSPA Board meeting schedules for the next year.
 - iii) Monthly HACSPA meetings may no longer be necessary as the construction project come to a close.
- b) **Safety and Communication Committee** – Duistermars reported a positive impact that has been made by the HAC communications team (Miralda, Folkert, Duimstra) and will forward a written report provided by Folkert to the Board.
- c) **Finance Committee** – Hemingway reported for the Finance Committee.
 - i) Motion from the Finance Committee to approve final construction project budget revisions as follows:

\$29,865,667	HACSPA Approved on 4/28/22
<u>\$30,299,271</u>	Reviewed by Finance Committee on 12/21/22
\$ 433,604	Variance

Variance funded by:	
Remaining Happy Families, Healthy Communities Campaign	\$ 74,615
HAC Fund Balance (to be reimbursed from HACF)	<u>\$358,989</u>
	\$433,604

Moved by: Hemingway
 Seconded by: Hemmeke
 Vote: 5-0

9. Executive Director Update (Huisingsh)

- a) The management team is pleased with a 10th consecutive positive audit including another clean opinion and the ability to achieve additions to the fund balance.
- b) The Director is encouraged with the Foundation and potential support for children and families with financial needs.
- c) The Director continues to pursue a long-term partnership for therapy and rehabilitation.
- d) The therapy pool is being renovated and updated in order to support a new tenant.
- e) The organization is currently exceeding the 5-year business plan as projected in 2018.
- f) Facility usage numbers continue to grow rapidly – at about 30% FY2021-2022.
- g) Motion to adopt the resolution to achieve the HACSPA Operational Millage Renewal at the same 1.0 mill rate for a 5-year term, to be proposed on the May 2, 2023, ballot.

Moved by: Hemingway

Seconded by: Sisson

Vote: 5-0

- h) Duimstra has engaged SCN Comm (T. Page) to support a quarterly communications plan to provide the community with information regarding the millage renewal.
- i) A new scoreboard has been recently installed to support competitive meets and community events. This addition to HAC will benefit HAC partnerships with local schools, MHSAA, NCAA D3 & Hope College, NCAA D2 & GVSU, USA/Michigan Club Swimming, and general community events.
- j) HACSPA Annual Disclosure requirements have been completed for bond holders.
- k) The Director is finalizing liability insurance coverages including protection for Board liability and cyber-related threat events for 2023-2024.
- l) The American Academy of Pediatrics (AAP) recommends urgent action in treating childhood obesity.
- m) The HACSPA Board was presented with an annual Board Member statement for consideration and signed agreement.

10. Other Business and Issues

- a) The Board, along with the Foundation and HAC leadership team, is planning a community event for Saturday, May 20, 2023.

11. Adjournment

Motion to adjourn the meeting at 5:30 p.m.

Moved by: Soeters

Seconded by: Hemingway

Vote: 5-0

Duistermars adjourned the meeting at 5:30 p.m.

Respectively Submitted,

Darrin Duistermars
Secretary