

 <b>Holland</b> Aquatic Center		<b>Janitorial Specialist Level 1.</b>
<b>Job Description</b>		
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**The Job:**

Clean our esteemed 130,000SF West Michigan aquatics facility & grounds ensuring, that facilities, mechanical systems and equipment are in the best possible condition ensuring maximum services are available to guests and staff at all times. This is great opportunity for the right person who is a team player, quality-driven, detail oriented, and passionate about providing exceptional guest experiences through behind the scenes work that may often go unrecognized by those we serve.

**Reports to:**

Maintenance & Custodial Team Leader when on-site.  
 Operations Supervisor or General Manager at other times.

**Compensation:**

Hourly, Non-Exempt.

**Primary Responsibilities:**

- To help the Custodial team ensure that all areas, facilities and grounds are in readiness for the use of staff and guests, and provide a safe and sanitary environment.

**Schedule:**

- Varies at times based on building usage and needs. As part of the Custodial/ Janitorial team, a balance of daytime, evening and weekend hours will be required. Ongoing assessment of schedules is normal based on balancing building/ event needs.

**Specific Responsibilities:**

1. Perform daily cleaning of offices, kitchen, break room, restrooms and common areas including
  - Dust, wipe and clean surfaces, fixtures (sinks, faucets, toilets), windows, mirrors, dispensers
  - Empty trash and recycling
  - Vacuum, sweep, mop floors
  - Run auto-scrubber on floors
  - Restock paper and soap dispensers
  - Maintain clean and orderly supply closets
2. Run daily loads of laundry
  - Swim suits from our instructional program
  - Student/ guest towels
  - Floor mats
  - Cleaning cloths & mop heads
  - Other items as needed
3. Assist Maintenance Team Members with other tasks as assigned by Maintenance Manager
4. Be highly Dependable and has integrity & strong work ethic
5. Demonstrate mature judgement and reliable, safe and ethical behavior

6. Be highly attentive to detail and quality-driven
7. Be a self motivated team player
8. Interact with customers in the facility
9. Has excellent communication skills, is a team player who is capable of collaborating as well as working independently in an effective and efficient manner.
10. Able to lift up to 50 Pounds
11. Ability to work at heights above eight feet and work in an aquatic atmosphere.
12. Able to climb and work from ladders above 8 feet
13. Able to work in hot / cold / wet environments

**Essential Qualifications:**

1. Demonstrated ability to work well with others.
2. High School Diploma or GED
3. Ability to perform substantial moving and lifting.
4. Ability to demonstrate mature judgment and reliable and ethical behavior.
5. Ability to have a positive impact on all team assignments and efforts.
6. Proven ability to project a positive attitude, manner, and appearance.
7. Ability to demonstrate acceptable punctuality and attendance.
8. Demonstrated ability to work at heights above eight feet and work in an aquatic atmosphere. Note: The ability to swim is preferred.
9. The ability to comply with and implement current HAC policies and procedures.
10. CPR and First Aid Certification or ability to achieve certification within 60 days of hire.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This includes, but is not limited to, repeatedly ascending/descending stairs, positioning and use of a ladder for work over 8 feet high, repeated lateral movement (mopping, sweeping), and use of routine housekeeping/custodial/maintenance equipment/machinery. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This job may also require solitary work around potentially hazardous chemicals and venues.

As a prerequisite to awarding the position each applicant shall complete a pre-employment physical and 10 panel drug screen.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work environment will require working indoors in varying temperatures, near pools and water, on tile floors that may be wet at times, and outdoors as duties require.