



Minutes
HOLLAND AREA COMMUNITY SWIMMING POOL AUTHORITY
BOARD OF DIRECTORS
Holland, Michigan, November 10, 2022

The Authority Board met on Thursday, November 10, 2022 at 4:00 p.m. The meeting was held at 550 Maple Avenue in Holland.

Board Members Present: Sara Giesler, Bob Soeters, Darrin Duistermars, and Steve Sisson

Board Members Absent: Tim Hemingway and Ron Hemmeke

Staff Present: Executive Director, Jack Huisingsh, General Manager, Amanda Duimstra, Administrative Assistant, Jaunine Hackmon

1. Call to Order
S. Giesler called the meeting to order at 4:00pm
2. Approval of Agenda
Motion to approve the agenda, as proposed.

Moved by: D. Duistermars
Seconded by: S. Sisson
Vote: 4-0
3. Recognition of persons wishing to address the Board
4. Approval of Minutes for September 8, 2022
 - a. Revised from email issue per J. Huisingsh
 - b. Approve as provided before meeting (time to read ok)
 - c. Revise item 6 Foundation report given by J. HuisingshMoved by: B. Soeters
Seconded by: S. Sisson
Vote: 4-0
5. Next Gen Project; Status J. Huisingsh
 - a. No construction work safety incidents
 - b. 5-Lane Pool has achieved temp approval with a few follow-up requirements
 - c. New spectator area landing area is being prepared for epoxy covering
 - d. Remainder of upstairs 50M spectator area flooring will be completed in the New Year.
 - e. Exterior canopy work continues and will be discontinued for the mid-Nov women's MHSAA State Swim/Dive Meet.
 - f. Consolidated chemical room completion remains on schedule
 - g. Final project "owner add options" are being costed for Fin Comm and Board consideration in the coming weeks

6. HAC Foundation Report J. Huisingsh
- a. HAC F met on Tuesday, Nov 8 at 4:30pm
 - b. Review of successful Oct 6 Donor Appreciation Event
 - c. Review of Donor Appreciation Board in Lobby
 - i. revs/updates in Jan 2023 to include end-of-year giving/naming requests
 - d. Review of Financial Status of accounts
 - e. Remaining unpaid pledges for Happy Families, Healthy Communities Facility renovation & Improvement = \$112,000
 - f. Additional donations & pledges towards this facility improvement campaign are being accepted, can achieve naming opportunities, and will be recognized on the new HAC Donor Appreciation Board.
 - g. HAC F Financial direction/proposal approved for HACSPA Board approval and Executive Director action;
 - i. Pay for Donor Board from HAC F Funds on hand per previous authorization
 - ii. Pay for Donor Appreciation Event from HAC F Funds on hand per previous authorization
 - iii. Pay a portion of the HAC's Administrative Asst. labor and benefits, per previous authorization, for the FY2021-22.
 - iv. Pay a portion of the HAC's Administrative Asst. labor and benefits, per previous authorization, for the FY2022-23.
 - v. Utilize available HAC F H.F., H.C. Funds for Construction payments.
 - vi. Utilize future funding provided to HAC F's H.F., H.C. donations (ie unpaid pledges and additional campaign donations) for Construction payments.
 - vii. Utilize HAC F's Brick-by-brick campaign fund proceeds to purchase benches, bricks and installation per the BxB Campaign design intent for phase 1; to include (4) seating areas adjacent to existing south entry sidewalk entrance, and phase 2; to include achieving a brick patio south of our new community swimming area.

Motion to approve this group of HAC F approved proposals and to direct Director Huisingsh to achieve these actions.

Moved by: D. Duistermars

Seconded by: S. Sisson

Vote: 4-0

7. HACSPA Committee Reports
- a. Executive Committee S. Giesler
 - i. Exec Comm Report
 1. FY2021-22 Executive Director Evaluation; The HACSPA Board & Others were surveyed. The Executive Committee consolidated all responses vs goals and objectives and delivered an evaluation to E.D..
HACSPA Board advises Mr. Huisingsh has achieved an excellent performance rating for the FY2020-21.
 - b. Finance Committee T. Hemingway
 - i. No actions required
 - c. Safety & Communications D. Duistermars
 - i. No actions required
8. Executive Director Update J. Huisingsh

- a. We are very pleased to achieve access to our new 50M practice and multi-purpose pool; (5) lanes x 25 yards and (2) (1M) diving boards.
 - i. As our (9th pool) with HAC, this supports many new and desired capabilities within our High Performance and Competitive Swim/Dive Natatorium
 - ii. Named; Fred & Jean Nelis Practice Pool
- b. Our 50M Competitive and multipurpose pool is operating daily.
 - i. Named; William F. Beebe aka "Flashing Fin" 50M Competition Pool
- c. Our FY2021-22 is being audited and performed above plans, even considering significant COVID impacts.
 - i. Operational Tax receipts provide less than 50% of our total revenues for the 1st time
 - ii. Daily Fee Revs increased by over 350% over last year
 - iii. Membership Revs increased by over 165% over last year
 - iv. Instructional Revs increased by over 17% over last year
 - v. Competitive Revs increased by over 50% over last year
 - vi. Donations to HAC programs (not Capital Campaign) increased by over 50%
 - vii. Total Income increased by over 35% over last year, beating plan
 - viii. Operational Labor increased by over 70% over last year
 - ix. Heating Fuel is up over 20%
 - x. Electricity is slightly less than last year due to significant price reductions by BPW
 - xi. Competitive Costs are up over 90% over last year
 - xii. Operational Expenses grew and were held to achieve positive net performance for the 9th consecutive year.
- d. FY2022-23 is proceeding well as we exceed plans for operations while working to overcome a major unplanned new scoreboard purchase.
 - i. Operational taxes are up apx 5%
 - ii. Daily Revs continue to exceed last year by over 125%
 - iii. Membership Revs continue to exceed last year by over 60%
 - iv. Instructional Revs are currently negative by 10%
 - v. Rental Incomes are up over 90%
 - vi. Labor expenses are tracking at 4% above last year
 - vii. Electricity is now over 40% higher
 - viii. Heating Fuel is tracking at over 200% of last year (potential +\$70k)
 - ix. HAC will work to exceed operational revenue plans while holding costs below plans to provide support for the unplanned scoreboard cost of over \$265,000.
 - x. Current FY2022-23 Budget provides +\$200,000 which is currently not possible but we are achieving results to overcome a portion of this variance.
 - xi. Dec. will likely require a Budget revision.
 - xii. Invite to HAC Staff & Board Holiday Party
 - xiii. Thank you for your efforts and support!

9. Other Business and Issues

All

10. Adjournment

S. Giesler adjourned the meeting at 5:04pm

11. Optional HAC Phase 3 Tour

