



Proposed Minutes

HOLLAND AREA COMMUNITY SWIMMING POOL AUTHORITY MEETING

Holland, Michigan, September 8, 2022

The Authority Board met on Thursday, September 8, 2022 at 4:00 p.m. The meeting was held at 550 Maple Avenue in Holland

Board Members Present: Sara Giesler, Bob Soeters, Ron Hemmeke, Candis deBoer,

Board Members Absent: Darrin Duistermars, Tim Hemingway, and Steve Sisson

Staff Present: Executive Director, Jack Huisingh, Administrative Assistant, Jaunine Hackmon

Others Present: Greg Maybury, HAC Owner's Representative

1. **Call to Order**
S. Giesler called the meeting to order at 4:01pm
2. **Approval of Agenda**
Motion to approve the agenda, as proposed.

Moved by: B Soeters
Seconded by: R Hemeke
Vote: 4-0
3. **Recognition of persons wishing to address the Board**
4. **Approval of Minutes for August 18, 2022**
Motion to approve the minutes of the August 18 minutes, as proposed.

Moved by: C Deboer
Seconded by: S Giesler
Vote: 4-0
5. **Next Gen Project; Status** G. Maybury
 - a. No safety incidents
 - b. Adding internal wayfaring and signage
 - c. Work continues on the 5-lane pool, consolidated chemical room, and North side
 - d. Asphalt is complete except for the area required for heavy steel truck traffic
 - e. Our Canopy is now scheduled to be completed in Jan due to the delay caused by our Oct. 6 Donor Event which required a safe, clean, unobstructed, and usable area under the new canopy.
 - f. Construction Teams are preparing to upgrade flooring for the entire spectator area to be completed in Nov.
6. **HAC Foundation Report** J. Huisingh
 - a. HAC F continues to educate itself and achieve HAC F By-Law compliance.

- b- HAC F has begun to transition from its Happy Families Healthy Communities Facility Development Campaign to new campaign objectives to support programming and subsidies for the underprivileged.
- e- HAC F is finalizing preparations for its Donor Appreciation Event on Oct 6. Special thanks to volunteer Lori Gramer of the Holland Area Arts Council for achievement of this event with HAC Staff!
- d- Director Huisingh has challenged the HAC F to join him with an HAC Endowment promise to support HAC's future needs.
- e- HAC F Arts Comm is preparing a multi-year proposal to add "ART" throughout the HAC.

7. HACSPA Committee Reports

- | | |
|---|----------------|
| a. Executive Committee | S. Giesler |
| i. Preparing Exec Dir annual evaluation FY2021-22 | |
| b. Finance Committee | T. Hemingway |
| i. No report | |
| c. Safety & Communications | D. Duistermars |
| i. No report | |

8. Executive Director Update

J. Huisingh

- a. Motion to approve Executive Director authorization to replace unrepairable HAC Electronic Display Scoreboard with a new Electronic Display Scoreboard with a not-to-exceed total cost of \$265,000.
 - i. Motion made by: DeBoer
 - ii. Motion 2nd by: Soeters
 - iii. Discussion
 - 1. HAC's Finance Comm have reviewed and approved supplier details with Huisingh.
 - 2. Funding provided from HACSPA Fund Balance with partial reimbursements from; Advertising, Competitive Programs Partners, Fund Raising and Naming opportunities.
 - 3. Reviewed Natatorium Pictures; before/after new scoreboard
 - iv. Vote: 4-0
- b. HAC Usage Review; 2018, 2019, 2022 (comparison of non-COVID use)
 - i. HAC exceeding 1st year usage business plan projections in Daily Fees, Memberships, Instruction, and Wellness Class objectives.
- c. HAC new costs are impacting current FY2022-23 Budget and Business Plan. Unplanned costs include: Replacement Scoreboard, additional construction charges for items desired by the owner while construction crews are on site, and additional MERs Retirement Funding. HAC will plan to revise its budget in Dec. of 2022.
- d. HAC Construction Budget financial management;
 - i. Yes - eliminate replacement of original exterior Holland Community Aquatic Center lettering
 - ii. No – revise 50M sound attenuation panels
 - iii. Hold - paint 50M natatorium walls to match new 5-lane pool
 - iv. Hold – additional and optional renovation items.
 - v. Hold – additional branding and artwork
- e. HAC's management team has completed its 2nd full day of EOS training. Thank you to HAC partner; Benjamin's Hope for providing space to HAC!
 - i. Right Seats on the bus?
 - ii. Values, Mission, Goals?
- f. EOS; Weekly Management meetings are improving with clarified actions and responsibilities improving daily business management objectives.
- g. HAC's Community, Fitness, and Wellness Manager will assume responsibility for HAC Guest Management including both the Front Desk and Fitness Desk.
- h. Jean Luc Miralda assuming greater Marketing, Communications, Special Projects responsibilities
- i. Schools are returning for both Swim Lessons and Competitive Programs
- j. Adding, and filling fitness classes in water and dryland; hiring additional instructors

- k. Continuing discussions with potential replacements for our Therapy & Rehabilitation area.
- l. Supplier delivery accident management continues.
- m. Currently working on long-term agreements for competitive events within HAC.
- n. Discussing options to develop our adaptive needs and special needs programming
- o. Developing options for new HAC Branding and Artwork within HAC

9. Other Business and Issues

All

Next meeting will be special meeting on November 17, 2022

10. Adjournment

S. Giesler adjourned the meeting at 5:36 p.m.

11. Optional HAC Phase 3 Tour