

## Approved Minutes

### Holland Area Community Swimming Pool Authority Special Meeting

Holland, Michigan, July 21, 2022

The Authority Board met on Thursday, July 21, 2022, at 4:00 p.m. The meeting was held at 550 Maple Avenue in Holland.

Board Members Present: Steve Sisson, Darrin Duistermars, Sara Giesler, Tim Hemingway, and Bob Soeters

Board Members Absent: Ron Hemmeke and Candis deBoer

Staff Present: Executive Director, Jack Huisingh, Administrative Assistant, Jaunine Hackmon

Others Present: Greg Maybury, HCAC Owner's Representative

#### 1. Call to Order

Giesler called the meeting to order at 4:01pm

#### 2. Approval of Agenda

Moved by: Hemingway

Seconded by: Soeters

Vote: 4-0

#### 3. Public Comments

There were no public comments

Duistermars arrived at 4:10 p.m.

#### 4. Approval of Minutes of the June 23, 2022, Meeting

Motion to approve the June 23, 2022 minutes with the following correction: section 7 under the Finance Committee, the FY2022-23 Operations Budget Projected Net Rev/Exp is corrected to \$200,000 from \$200,450.

Moved by: Hemingway

Seconded by: Sisson

Vote: 5-0

#### 5. HAC Next Gen Project Status Update

- a. No safety incidents
- b. On schedule and within budget approvals
- c. Working through renovation & construction "punch list" items
- d. On schedule with new 5-lane pool for September completion
- e. Parking lot and sitework upgrades Sept/Oct
- f. Exterior Canopy addition completion in December
- g. Exterior HAC signage definition required for completion November
- h. Considering HAC Owner additions to Project
  - i. Resurfacing upper deck of spectator area for 50M pool
  - ii. Painting of HAC 1998 Exterior South elevation

**6. HCAC Foundation Report**

- a. HAC F next meeting; Monday, July 25, 2022
- b. Happy Families, Healthy Communities Campaign +\$3.0M – achieved
  - i. Remaining pledged dollars; \$ 207,786
  - ii. Oct 6, 2022 Campaign; Donor Thank you event preparation in progress
- c. Capital Fundraiser; Bench and Named Brick Project
  - i. Review design and materials for approval

Motion to approve Bench and Named Brick Project lead by HAC Foundation with oversight of HACSPA Board and support of HAC staff.

Moved by: Hemingway

Seconded by: Sisson

Vote: 5-0

**7. HACSPA Committee Reports**

- a. Executive Committee
  - i. July 21 at 4:00pm
  - ii. Discussed;
    - 1. Exec. Comm. Objectives for FY2022-23
    - 2. FY2021-22 Financial Audit Preparation
    - 3. End of Year purchases
    - 4. E.O.S. Management System Training
    - 5. E.D. Evaluation process
- b. Finance Committee  
See section 5 part H
- c. Safety & Communications
  - i. HAC staff working on strategic plan

**8. Executive Director Update**

- a. Note that last year at this time we were virtual due to COVID and just changing to no-mask capability
  - i. achieved a bit over 50% of +\$3.0M Campaign Goal – now achieved
  - ii. approved a Rev \$2,550,000 and Exp \$2,350,000 with Net \$200,000
    - 1. Rev \$3.0M+ and Exp \$2,800k significantly outperforming plan
  - iii. new logo discussion & timing for implementation
  - iv. new HAC Key Messaging discussion
- b. Financial comparisons over several years
- c. Rate increases to support inflationary pressures
- d. Additional hiring to support
  - i. Targeted to open additional hours in the fall.
  - ii. Maintenance Manager hired as of August 8

**9. Other Business and Issues**

- a. Next Meeting August 18 at 4p.m.

**10. Adjournment**

Giesler adjourned the meeting at 5:18 p.m.

Respectively Submitted,

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Darrin Duistermars  
Secretary