



## Minutes

Holland Area Community Swimming Pool Authority Meeting  
Holland, Michigan, September 23, 2021

The Authority Board met in special session on Thursday, September 23, 2021, at 4:00 p.m. The meeting was held at 550 Maple Avenue in Holland.

Board Members Present: Candis deBoer, Darrin Duistermars, Eva Dean Folkert, Sara Giesler, Tim Hemingway, and Ron Hemmeke

Board Members Absent: Steve Sisson

Staff Present: Executive Director, Jack Huisingsh and General Manager, Amanda Duimstra

Others Present: Greg Maybury, HCAC Owner's Representative

### 1. Call to Order

Giesler called the meeting to order at 4:04 p.m.

### 2. Approval of Agenda

Motion to approve the agenda, as proposed.

Moved by: Hemingway

Seconded by: Giesler

Vote: 5-0

### 3. Public Comments

There were no public comments.

### 4. Approval of Minutes of the August 19, 2021, Board Meeting

Motion to approve the minutes of the August 19, 2021, Board Meeting, as written.

Moved by: Hemingway

Seconded by: Folkert

Vote: 5-0

Note: Duistermars entered the meeting at 4:08 p.m.

### 5. Next Gen Project Status

Maybury provided the Board with a construction status update including:

- a) No recordable safety incidents – the project continues on schedule and within budget.
- b) Crews are currently laying tile and continue working on the east side of the parking lot.

- c) The team is working to achieve a consolidation of chemical rooms.
- d) FFE for Administration Offices and Chemical Rooms is being authorized.
- e) An RFP for new facility signage is being prepared.
- f) The 1968 Instructional Pool is set to reopen on October 18.
- g) The new community expansion is set to open in January of 2022.
- h) Plans continue as the team prepares for the closure of the current leisure pool and the addition of a 5-lane warm-up/cool down pool within the 50-meter natatorium.

## 6. HCAC Foundation Report

Huisingh provided the Board with an update of HCACF activities:

- a) Naming authorizations – there were no new naming proposals.
- b) The HCAC Foundation Board requested that the HACSPA Board consider their recommendation to provide a donor recognition wall in the lobby of the facility expansion.

Motion to accept a recommendation from the HCAC Foundation Board to approve up to \$30,000 in funding to support the proposed donor recognition wall as proposed by Nicholson for the new lobby.

Moved: Hemingway  
 Seconded: Folkert  
 Vote: 6-0

- c) The HCAC Foundation Board requested a transfer of achieved funds from their accounts to the HACSPA accounts, and to have those funds directly support campaign initiatives.

Motion to approve the fund transfer from funds within HCAC Foundation account (campaign) to be used at the discretion of the HACSPA Executive Director for campaign construction additions to the construction project.

Moved: Hemingway  
 Seconded: Folkert  
 Vote: 6-0

## 7. Executive Director Update (Huisingh)

- a) The construction project continues on schedule and the HCAC team is working well with the construction group.
- b) All HCAC programming continues to be provided to the community without use of the Instruction Pool until October 18.
- c) Mary Free Bed Therapy and Rehabilitation services are underway and an Open House event is being planned for September 30.
- d) HCAC has begun hosting larger swim meet invites for our school partners consistent with pre-COVID attendance, and there have been no safety issues.
- e) MLA Swim and Dive team seasons are underway and continue with strong membership.
- f) Hope College will achieve some of their practices, host several dual meets, and host the NCAA D3 Championships at HAC during their 2021-22 swim/dive season.
- g) Staffing remains a significant challenge. HAC is currently unable to achieve staffing to allow opening the facility on Sundays.
- h) Duimstra reported that Instructional Programs, led by Manager, Dan Christian, are now serving 100 children per day from Holland Heights school. Fitness programs are growing, and in high demand, under the management of Rachel Schlatter. Facility visitor numbers continue to increase from approximately 3500 visitors per month in September 2020 (reopening after COVID closure) to about 9000 per month September 2021.

## 8. HACSPA Committee Reports

- a) **Executive Committee** – Giesler reported that the Executive Committee is in the process of collecting feedback from the Board to complete an annual review of the Executive Director.
- b) **Finance Committee** – Nothing additional to report.
- c) **Safety and Communication Committee** – Nothing additional to report.

## 9. Other Business and Issues

- a) Maybury updated the Board on the City of Holland's PUD designation approval for signage for the facility. The proposal has been approved by the City of Holland Planning Commission. There will be two additional meetings in October and November at the City of Holland to finalize the approval.

## 10. Adjournment

Giesler adjourned the meeting at 5:20 p.m.

Respectively Submitted,

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Darrin Duistermars  
Secretary