

## **Minutes**

### **Holland Area Community Swimming Pool Authority Meeting**

**Holland, Michigan, December 16, 2021**

The Authority Board met on Thursday, December 16, 2021, at 4:00 p.m. The meeting was held at 550 Maple Avenue in Holland.

Board Members Present: Darrin Duistermars, Sara Giesler, Eva Dean Folkert, Tim Hemingway, and Ron Hemmeke,

Board Members Absent: Candis deBoer and Steve Sisson (via phone)

Staff Present: Executive Director, Jack Huisingh, General Manager, Amanda Duimstra

Others Present: Greg Maybury, HCAC Owner's Representative

#### **1. Call to Order**

Giesler called the meeting to order at 4:02 p.m.

#### **2. Approval of Agenda**

Motion to approve the agenda, as proposed.

Moved by: Hemingway  
Seconded by: Hemmeke  
Vote: 5-0

#### **3. Public Comments**

There were no public comments.

#### **4. Approval of Minutes of the November 18, 2021, Board Meeting**

Motion to approve the minutes of the November 18, 2021, Board Meeting, as written.

Moved by: Hemingway  
Seconded by: Folkert  
Vote: 5-0

#### **5. FY2020-2021 Financial Audit Report**

Matt Sinnema of Kiekover, Scholma & Shumaker, PC, provided the Board with the annual audit review for fiscal year 2020-2021. HACSPA received an unqualified (clean) audit, with no notes of concern.

### **Next Gen Project Status**

Maybury provided the Board with a construction status update including:

- a) The project continues to achieve a clear safety record.
- b) The team remains on schedule for the final completion of the project in late summer 2022 and is within budget.
- c) The team continues to plan the Chemical Room consolidation and is moving forward with design.

### **6. HCAC Foundation Report**

Huisingh provided the Board with an update of HCACF activities:

- a) Naming Authorizations – No naming authorizations required.
- b) The Foundation continues with tours to achieve the remaining funding needed for the additional items – walking track completion, wellness room, and extended outdoor canopy.

### **7. HACSPA Committee Reports**

#### **a) Executive Committee –**

- i. Giesler is continuing work on a Board member handbook and a retreat
- ii. HAC staff have proceeded with Staff Development through the use of DISC/KOLBE evaluations.

#### **b) Finance Committee –** Financial report was provided with the audit report.

#### **c) Safety and Communication Committee –** Nothing new to report.

### **8. Executive Director Update (Huisingh)**

- a) Operations are overperforming against the plan of +\$200K with higher expenses and higher revenues.
  - The organization continues to experience significant labor and utilities expense increases.
- b) The HAC team is preparing for:
  - Large swim meets – MIAA, High School Boys State, Michigan Swimming State meets in February and March.
- c) A timeline for renovations of the 1998 50-meter pool continues to be developed. The pool is expected to be closed for renovations for up to 4 weeks in spring of 2022.

**9. Other Business and Issues**

- a) The Finance Committee will meet on January 20 at 3:00 p.m.
- b) The next Board meeting is Thursday, January 20 at 4:00 p.m.

**10. Adjournment**

Giesler adjourned the meeting at 5:05 p.m.

Respectively Submitted,

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Darrin Duistermars  
Secretary