



Minutes

Holland Area Community Swimming Pool Authority Meeting
Holland, Michigan, June 24, 2021

The Authority Board met in special session on Thursday, June 24, 2021, at 4:00 p.m. The meeting was held at 550 Maple Avenue in Holland.

Board Members Present: Candis deBoer, Eva Dean Folkert, Darrin Duistermars, Sara Giesler, Tim Hemingway, and Ron Hemmeke

Board Members Absent: Ben Farkas (Ex-Officio), and Steve Sisson

Staff Present: Executive Director, Jack Huisingh and General Manager, Amanda Duimstra

Others Present: Greg Maybury, HCAC Owner's Representative and Bob Miller, HCAC Foundation Board

1. Call to Order

Giesler called the meeting to order at 4:01 p.m.

2. Approval of Agenda

Motion to approve the agenda, as proposed.

Moved by: Hemingway

Seconded by: Folkert

Vote: 4-0

3. Public Comments

There were no public comments.

4. Approval of Minutes of the May 20, 2021, Board Meeting

Motion to approve the minutes of the May 20, 2021, Board Meeting, as written.

Moved by: Hemingway

Seconded by: deBoer

Vote: 4-0

Note: Duistermars joined the meeting at 4:10 p.m.

5. Next Gen Project Status

Maybury provided the Board with a construction status update including:

- a) There have been no safety incidents and the project continues to be on schedule and within budget, including approved philanthropic items
- b) Exterior surfaces are being put in place.
- c) Pool shells have been poured and the deck and tile work will begin very soon.

Note: Hemmeke joined the meeting at 4:20 p.m.

6. HCAC Foundation Report

Bob Miller provided the Board with a brief HCACF update including:

- a) There will be an open house event for HCAC Foundation donors and their invited guests on Oct. 5.
- b) Fundraising totals to date include approximately \$1.7 million in donations/pledges, \$300K in endowments, and \$1.3 remaining toward the \$3 million goal.
- c) The Holland Visitors Bureau has pledged \$50K over 3 years to achieve naming rights to the children's fountain in the splash pool.
- d) Miller provided the Board with the HCACF Membership guidelines document for consideration.

7. HACSPA Committee Reports

- a) **Executive Committee** – Giesler reported for the Executive Committee
 - i) FY2020-21 Remaining expenses have been reviewed and approved.
 - ii) FY2020-21 Capital purchase to replace the 1998 boiler has been approved.
 - iii) The committee has discussed labor shortage challenges.
 - iv) Monthly and Quarterly Board Meetings were proposed as follows:

1. Regular Quarterly Meetings

Sept. 23, 2021
Dec. 16, 2021
March 17, 2022
June 23, 2022

2. Special Monthly Meetings

July 15, 2021
Aug. 19, 2021
Oct. 21, 2021
Nov. 18, 2021
Jan. 20, 2022
Feb. 17, 2022
April, 21, 2022

Motion to approve the Regular and Special Meeting schedule as proposed.

Moved: Hemingway
Seconded: Duistermars
Vote: 6-0

- v) Board Officer Appointments – Giesler proposed that the current slate be carried over for the upcoming fiscal year, as follows:

Chair – Giesler
Vice Chair/Secretary – Duistermars
Treasurer – Hemingway

Motion to approve the Board Officers as proposed.

Moved: deBoer
Seconded: Folkert
Vote: 6-0

- vi) Committee Appointments – Giesler proposed that the committee appointments be set as follows:

Executive Committee – Hemingway, Giesler, Duistermars
Finance Committee – Hemingway, Giesler, Sisson

Safety & Communications Committee – Duistermars, deBoer, Folkert

Motion to approve the Committee Appointments as proposed.

Moved: Duistermars

Seconded: deBoer

Vote: 6-0

b) **Finance Committee** – Hemingway presented requested proposals from the Finance Committee:

i) Request approval to replace the 1998 Boiler #14 at a replacement cost of \$73,825 with DHE.

Motion to approve the replacement of 1998 Boiler #14 as proposed.

Moved: Hemingway

Seconded: Giesler

Vote: 6-0

ii) Request to approve annual budgets as reviewed and proposed by the Executive and Finance Committees.

	<u>Revenue</u>	<u>Expenses</u>	<u>Net</u>
a. Debt	\$1,676,483	\$1,768,700	(\$92,217)*
b. Operations	\$2,550,000	\$2,350,000	\$200,000

*Reducing existing Debt Balance Fund.

Motion to approve FY2021-22 Operations and Debt budgets as presented by the Finance Committee.

Moved: Hemingway

Seconded: Giesler

Vote: 6-0

c) **Safety and Communications Committee** – Duistermars presented the following requests:

i) Request approval to for Logos #1 and #2 as presented by the committee.

Motion to approve two logos as requested:

Moved: Duistermars

Seconded: Folkert

Vote: 6-0

Note: Hemingway was excused from the meeting at 5:10 p.m.

ii) Request to consider various tag lines and discuss.

Motion to table the tag line discussion until the July 15 meeting.

Moved: Duistermars

Seconded: deBoer

Vote 5-0

9. Executive Director Update (Huisingsh)

a) June 1, 2021 – COVID restriction change; no masks for those vaccinated, 50% capacity, HCAC will add public open swim.

b) June 22, 2021 – State of Michigan ends masks requirements, COVID screening is no longer required, HCAC is allowed to move to 100% capacity.

c) HCAC schedule will remain Monday – Saturday, due to labor shortages.

d) Wage increases have been required in order to secure staffing.

e) School lessons ended the year “in person” and summer lessons have been filling up.

- f) MLA Club swimming & diving teams have grown and are full with waiting lists. MLA Club Swimming expanded practices to include the Spring Lake Aquatic center for the summer.
- g) Members are returning and membership is growing.
- h) Public open swim participation is increasing.
- i) The 1968 Instructional Pool will close for additional renovations July 26-Oct. 18 and instructional activities are being scheduled in other areas of the facility.
- j) Preparation and staffing plans for the new community pools are underway.
- k) Public interest in the new facilities is growing.
- l) FY2020-21 ended better than planned and significant capital replacements were achieved.
- m) The pools are full with groups, families, teams, and lessons!
- n) Thank you to our HACSPA Board, HCAC Foundation, HCAC Staff, Members, Patrons, and Partners.

10. Other Business and Issues

- a) No other business

11. Adjournment

Giesler adjourned the meeting at 6:00 p.m.

Respectively Submitted,

Darrin Duistermars
Secretary