



Minutes

Holland Area Community Swimming Pool Authority Regular Meeting - Holland, Michigan, September 24, 2020

The Authority Board met in regular session on Thursday, September 24, 2020, at 4:00 p.m. The meeting was held in the MP Room A at Holland Community Aquatic Center (550 Maple Ave, Holland MI) and via Zoom.com virtual meeting under the guidance of Governor Whitmer's Executive Order No. 2020-75.

Board Members Present: Darrin Duistermars, Sara Giesler, Jack Gisinger, Tim Hemingway, Ron Hemmeke

Board Members Absent: Candis DeBoer, Eva Dean Folkert, and Ben Farkas (Ex-Officio)

Staff Present: Executive Director Jack Huisingh, and General Manager Amanda Duimstra

Others Present: Greg Maybury, HCAC Owner's Representative

1. Call to Order

Giesler called the meeting to order at 4:06 p.m.

2. Approval of Agenda

Motion to approve the agenda, as proposed.

Moved: Gisinger

Seconded: Giesler

Vote: 5-0

3. Public Comments

There were no public comments.

4. Approval of Minutes of the August 20, 2020, Board Meeting

- a) Motion to approve the minutes of the August 20, 2020, Board Meeting, as written.

Moved by: Giesler

Seconded by: Gisinger

Roll Call Vote – all yes

Vote: 5-0

5. HCAC Next Gen Project Status Update

- a) Project Safety Update – Provided by Maybury
- b) Project Status Update
 - I. Community warm-water and spa addition footings are being laid and new elevator shaft is in place.
 - II. Kerkstra precast exterior walls are being fabricated in Grand Rapids
 - III. 1968 Pools are schedule to resume programming on 10/19/2020
 - IV. 3-Meter Diving platform is in place and tiling will begin within the coming weeks.
 - V. Next major action will be structural steel fabrication, exterior wall and ceiling placement.
- c) HACSPA Board has reviewed and approved architectural proposals for interior surfaces
- d) Project Schedule Update

6. HCAC Foundation

- a) HCAC Foundation Goal is \$3 million
 - i. Fundraising commitment status update
 - Campaign: \$1,147, of \$3 million goal
 - Endowment: \$300,000
 - ii. Motion to approve donor names as provided by the Foundation:
Thompson Family, Beebe, Tews, Hemingway, DiGuiseppe, Ferrel

Moved: Hemingway
Seconded: Giesler
Vote – Roll Call, All Yes
Vote: 5-0

7. HACSPA Executive Committee

Giesler provided an update on Executive Committee activities, as follows:

- a) HACSPA Board Committee Appointments
Motion to remove Duistermars from the Finance Committee and add Hemingway
- b) Board Retreat is scheduled for Friday, October 16. Giesler thanked Gisinger for help in achieving Jon Canfield as a facilitator
- c) Giesler recognized the loss of UoM and MLA Swimmer Ian Miskelly and extended the sympathy of the Board to the Miskelly Family.

8. HACSPA Finance Committee

- a) HACSPA Every Day Project Contract proposals/motions
The AMDG and Lakewood teams have completed a public bid process, reviewed results with the HACSPA Executive Director and Finance Committee and therefore recommend that the HACSPA Finance Committee and the HACSPA Board award the following contracts;
 - i. Masonry – Integrated Interiors - \$41,126.50. There were two qualified bidders and each were submitted below budget. Note: most masonry contractors have full schedules through this next year, so we are happy to have two interested parties in this small masonry scope of our project and providing competitive bids to HACSPA. Local supplier – Byron Center, MI 49315
Motion to approve the Masonry, as proposed.

Moved: Gisinger
Seconded: Hemingway
Roll Call Vote – All Yes
Vote: 5-0
 - ii. Painting – Change Order – Builders Iron Inc. - +\$94,600. Painting scope increase for special steel preparation to achieve aquatics environmental requirements. Builders Iron and subcontractor David Cole Decorators will prepare roof steel to accept specialized Tnemec paint coating system to improve durability within aquatic environments. Local Suppliers – Builders Iron

Inc. & David Cole Decorators; Sparta, MI 49345.

- iii. Painting (natatorium interior with Tnemec Paint) – David Cole Decorators - \$225,000. A&E Team propose maintain (1) painting supplier for specialized Tnemec System painting. Local Supplier – David Cole Decorators; Sparta, MI 49345
Motion to approve Painting (ii above) as proposed and to approve David Cole Decorators (iii), as proposed.

Moved: Gisinger
Seconded: Hemingway
Roll Call Vote – All Yes
Vote: 5-0

- iv. Gisinger provided the Board with a brief 2020-2021 Budget review

9. Executive Director Update

- a) August – HCAC was closed by Executive Order, construction continued, essential employees continued with operational support, cleaning, renovation and planning for re-opening.
- b) Sept 9, 2020 – HCAC partial re-opening at 25% capacity per MI Executive Order “Safe Start # 2020-175, 176, 180”
 - II. Allowance for infant – 18-year-old; swim safety, swim instruction
 - III. Allowance for Indoor Pools & Gyms (Fitness Center) at 25% capacity.
 - IV. Social distancing requirements of 6ft separation and facemask requirement except in the water
 - V. HCAC/MLA Swim Teams continue to train outdoors per 50% pool capacity allowance
- c) HCAC has begun operations with an abbreviated schedule with a break mid-day to allow for additional daily cleaning and sanitization.
- d) HCAC continues to bring back full-time staff and each have accepted and are completing significantly expanded roles.
- e) Huisingsh invited the Ottawa County Health Inspector to visit the HCAC facilities to review the reopening and to also understand the renovation and construction plans. HCAC has agreed to become a host for future aquatics (pool) operators for hotel and other industries.
- f) Our swim lesson program continues to rebound and many offered classes fill prior to their opening.
- g) Our MLA Swim Team concluded its outdoor practices from an outdoor pool in Spring Lake, MI. and have begun daily practices from within HCAC. MLA continues to operate at full capacity per allowed lanes within HCAC.
- h) HACSPA customers are returning and are very thankful for re-opening and voicing approval for the safety protocols.

- i) Area Schools are now open. We are working together with them now to achieve an appropriate and safe start to the annual swim lesson programming.
- j) School Team(s); HPS & HCS High School women's practices and meets have resumed with special safety protocols and no spectators at swim meets.
- k) Overall, the HCAC re-opening has been accomplished smoothly and without incident. Managers plan to continue to add opportunities and respond to demand in the coming weeks. Our staff has been great and although job responsibilities are difficult and demanding, they are doing very well.
- l) Huisingsh noted his thanks to the Board through this challenging period of time.

10. Other Business and Issues

There were no other issues for discussion.

11. Adjournment

The Board was adjourned by Giesler at 5:25 p.m.

Respectively Submitted,

Darrin Duistermars
Secretary