



## Minutes

### Holland Area Community Swimming Pool Authority Regular Meeting - Holland, Michigan, March 19, 2020

The Authority Board met in regular session on Thursday, March 19, 2020, at 4:00 p.m. The meeting was held via Zoom.com meeting under the guidance of Governor Whitmer's Executive Order No. 2020-15.

Board Members Present (via Zoom): Darrin Duistermars, Sara Giesler, Jack Gisinger, Tim Hemingway, Ron Hemmeke, and Wendy Willoughby

Board Members Absent: Ben Farkas (Ex-Officio) Matthew VanZetten

Staff Present: Executive Director Jack Huisigh, and General Manager Amanda Duimstra

Others Present: Greg Maybury, HCAC Owner's Representative

#### 1. Call to Order

Giesler called the meeting to order at 4:00 p.m.

#### 2. Approval of Agenda

Moved by: Gisinger  
Seconded by: Willoughby  
Vote: 6-0

#### 3. Public Comments

There were no public comments.

#### 4. Approval of Minutes of the February 20, 2020, Board Meeting

Motion to approve the minutes of the February, 2020, Board Meeting, as written.

Moved by: Duistermars  
Seconded by: Willoughby  
Vote: 6-0

#### 5. Executive Director Update

Huisigh provided the Board with a summary of the Aquatic Center's COVID-19 response. The organization is following all directions and requirements provided by government authorities, and has been closed to the public since 1:00 p.m. on Monday, March 15. Staffing levels have been greatly reduced, and remaining staff members are cleaning and providing facility maintenance.

Huisigh shared an article provided by HCAC Community and Wellness Manager, Rachel Schlatter. The article highlighted dollars spent by individuals in the pursuit of physical fitness. This information supports the facility mission and the requirement to expand in order to better serve these needs within the community.

## **6. Next Gen Project Status Update**

Maybury provided the Board with an update on project activities including;

- All bids are currently coming in at or below budget.
- Phasing plans are in place and the schedule continues to be refined.
- Some facility areas will be completely down for short periods of time.
- The project team is exploring options to move the mechanical/pump room from the planned basement level, to a ground level space.
- Review of the project “base” adds desired: extended lobby and walking/jogging track for the community.

Huisingh thanked Maybury, the architect team at AMDG, and the construction project team at Lakewood Construction, for their efforts to quickly achieve Universal Change Room and other improvements at the requests of the HCAC team.

Board discussion included a desire to remove the basement level and provide mechanical/pump capabilities within the ground level, and maintain laundry facilities on the first floor. The Board requested that the project team consider modification of the staff space and custodial closet on the 2<sup>nd</sup> floor of the current version of the plan.

Huisingh requested Board direction on proposed changes to the plan, not to exceed \$250,000 increase in the project expenses. The Board agreed by general consensus.

## **7. HCAC Foundation Board**

Huisingh notified the Board that HCAC Foundation activities were being effected by the COVID-19 crisis, and the limited ability to gather in groups. The Foundation plans to meet via Zoom on Friday, March 20, to discuss adjustments to the schedule and plans moving forward.

## **8. Other Business and Issues**

There were no other business or issues.

## **9. Adjournment**

The Board was adjourned by Giesler at 5:37 p.m.

Respectively Submitted,

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Wendy Willoughby  
Secretary