



Minutes

Holland Area Community Swimming Pool Authority Special Meeting
Holland, Michigan, February 20, 2020

The Authority Board met in special session on Thursday, February 20, 2020, at 4:00 p.m. in the Holland Community Aquatic Center Conference Room at 550 Maple Ave, Holland, MI.

Board Members Present: Darrin Duistermars, Sara Giesler, Ron Hemmeke, Matthew VanZetten, and Wendy Willoughby

Board Members Absent: Jack Gisinger, Tim Hemingway Ben Farkas (Ex-Officio)

Staff Present: Executive Director Jack Husingh, and General Manager Amanda Duimstra

Others Present: Greg Maybury, HCAC Owner's Representative

1. Call to Order

Giesler called the meeting to order at 4:00 p.m.

2. Approval of Agenda

Moved by: Hemingway
Seconded by: Willoughby
Vote: 5-0

3. Public Comments

There were no public comments.

4. Approval of Minutes of the January 16, 2020, Board Meeting

Motion to approve the minutes of the January 16, 2020, Board Meeting, as written.

Moved by: VanZetten
Seconded by: Willoughby
Vote: 5-0

5. Next Gen Project

Greg Maybury reiterated the Board's decision and agreement to proceed with a public selection process to achieve "Design Assist" strategic supplier partners within the current A&E design process. Maybury then reviewed the public selection process utilized to achieve the following Design Assist Supplier Partner proposals to the HACSPA Finance Committee and advised the Board of the Design Assist Partners chosen to support HACSPA's A&E Group including; Maybury, Lakewood Construction and AMDG/OLC;

Electrical – Town & Country Group: Electrical Contractors

Aquatics – Baruzzini Aquatics

HVAC – Andy J. Egan Co.; Mechanical Contractors

Plumbing – DHE Plumbing and Mechanical

Fire Protection – Total Fire Protection

Maybury provided the Board with a project phasing update including three phases:

1. April 2020 – Parking Lot Demo and Reconfiguration
2. Summer 2020 – Winter 2021 – Community Leisure Expansion
3. Winter 2021 – Summer 2022 – Competitive Complex & Mechanical Renovations

6. HCAC Foundation Board

A video has been produced to communicate opportunities for philanthropic and partnership support opportunities to achieve the total Master Plan for the Holland Aquatic Center. As potential additions to the current Base Plan the following potential additions are being presented for review by potential philanthropists and Aquatic Center partners totaling \$3 million; an indoor and 2nd story walking track, expanded lobby and entrance/exit and expanded community fitness and wellness areas.

The Foundation has hired Keith Hopkins to direct fundraising efforts. They have also requested a campaign coordinator. That role will be filled by the HCAC Office Manager. The Foundation is developing a campaign cabinet. The first meeting for that group will be 4/14/2020.

7. Executive Director Update

Huisingsh provided Bond Debt Service Budget details in support of the Board's approval for 1.25 mils Debt Service.

Motion to accept the 2019-2020 Bond Debt Service Budget, as proposed.

Moved by: Willoughby

Seconded by: Duistermars

Vote: 5-0

Huisingsh notified the Board that an Operations budget revision is planned for the March meeting and proposed from the Finance Committee.

Huisingsh provided the Board with a brief staffing update and operations report.

8. Other Business and Issues

There were no other business or issues.

9. Adjournment

The Board was adjourned by Giesler at 5:40 p.m.

Respectively Submitted,

Wendy Willoughby
Secretary

