



Minutes

Holland Area Community Swimming Pool Authority Special Meeting Holland, Michigan, December 10, 2018

The Authority Board met in special session on Monday, December 10, at 1:00 p.m. in the Holland Community Aquatic Center conference room and the meeting was called to order by Chairperson Giesler.

Board Members Present: Duistermars*, Giesler, Gisinger, Hemingway, and Willoughby

*Dismissed at 2 p.m.

Board Members Absent: Farkas (Ex-Officio), Hemmeke, and Van Zetten

Staff Present: Executive Director Huisingsh and General Manager Duimstra

Others Present: Bob Miller, HCAC Foundation Board Chair

1. Approval of Agenda

After review, a motion was made to approve the agenda as written.

Moved by: Hemmingway,

Seconded by: Gisinger

Vote: 5-0

2. Public Comments

There were no persons wishing to address the Board.

3. HACSPA Future Discussion

a) Communications:

Huisingsh introduced Tom Page and Vince Boileau, the proposed communications strategy team. Page proposed work on the election plan. Boileau proposed a broader, long-term communications plan. Motion to move forward with the communications proposal, as presented

Moved by: Duistermars

Seconded by: Willoughby,

Vote: 5-0

b) Business Plan:

Huisingsh introduced Josh Spencer and Mary Slafkoski, of Kennari Consulting, as they continue with their work developing a Business Plan for facility renovation and expansion. Their goal is a completed Business Plan to be presented at the January 10, 2019, meeting. Spencer provided a project recap with proposed areas of expansion. He included benchmarking, budget expense and revenue projections, usage projections, membership and daily user projections that have been determined to date.

c) Project Cost Estimate:

Chad Nienhuis, Lakewood Construction consulted the Board that the \$24 million projected by HCMA is appropriate for the proposed project. He recommended a construction manager be hired on the onset and to keep the project on budget if it moves forward. Nienhuis noted the need to carefully consider HVAC and pool filtration as major expenses. He supported the projected 18 month schedule for addition, with 6 month schedule for renovations to 50 meter thereafter.

d) Economic Impact Study:

Huisingsh provided an update on the Economic Impact study currently being achieved by Frost Research Center. The study is anticipated to be complete in January 2019.

4. Other Business and Issues

There were no other issues to discuss.

5. Adjournment

The Board was adjourned by chairperson Giesler at 3:45 p.m.

Respectively Submitted,

Darrin Duistermars
Secretary